

Position: Recreational Canoe/Kayak Coach(es)  
Employer: Ottawa River Canoe Club  
Reporting to: ORCC Rec Coordinator/ ORCC Program Director

The Ottawa River Canoe club is looking for enthusiastic coaches for our Intro to Canoe/Kayak program (Rec Canoe, Rec Kayak). These sessions are delivered in the evening and some weekends. This is a position suitable for a second job and the work hours are flexible and depend on the level of interest and registration for weekly sessions.

Must have attributes (must be able to demonstrate through references):

- Previous Experience in the sport of Sprint Canoe or Kayak
- CKC Community Coach, Paddle Canada or equivalent certification.
- Excellent technical knowledge and skills canoe/kayak
- The ability to work independently and collaboratively with other coaches
- Works well with participants of all ages, exhibits good interpersonal skills
- Outstanding leadership skills, ability to generate enthusiasm
- Outstanding communication
- Organized.
  
- Must have a Police Check, Ontario Pleasure Craft Operators Card, CPR and standard First Aid\* certification & AED. (before program start)

Duties:

- ! Arrive at least 15min early to prepare all equipment, greet participants and prepare to deliver program
- ! Deliver instructional program following the Paddle Canada Itinerary, CKC, and ORCC Recreational program guidelines.
- ! Teach and apply basic water safety techniques to all participants
- ! Supervise participants in all aspects of the program from beginning to end
- ! Ensure compliance with the ORCC club safety standards and ORCC Code of Conduct.
- ! Attend pre-season coaching clinic with other staff members.
- ! Promote and encourage sport in a fun and positive environment.
- ! Clean up all equipment following the program and ensure all participants are back to the clubhouse and safely off the water.

Please submit resume and references highlighting your experience and interest in this position to: [programs@orcc.ca](mailto:programs@orcc.ca) (Attn: Andrea Nicholls- Program Director)

Salary: depending on qualifications and experience  
Deadline for application: **May 15<sup>th</sup>, 2017**